## Automatic Review of Desktop Notifications

- 1. Open EMS
- 2. In the top left hand corner you will see Settings
- 3. Go to Settings > Preferences
- 4. There is a check box next to "Review Notifications When Navigator Opens". Check it.

e Settings Reservat	ior	
iook Calendar Wizard Na	Preferences Defaults	
	Close Report Setup Form After Running Reports:	
	Time Drop Down Interval:	Thirty Minutes ~
	Paper Size:	Letter ~
	Review Notification When Navigator Opens:	
	Do Not Save Window Coordinates:	
	Email Format:	HTML ~
	Send Emails Using Department Email Address:	
	Use Global Email Settings:	
	Use Gmail®:	
	Use Microsoft® Outlook:	
	Use Microsoft® Outlook Email Signature (HTML):	
	SMTP Email	
	Mode:	Unauthenticated V
	Server:	
	User Name:	
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It seems like you have to open the booking from the dashboard either by double clicking or clicking "Go To". If you were opening it any other way, it doesn't seem to trigger the reviewed action.